

# entertaining?

WY PLAY  
HOUSE

Theatre Hire,  
Conferencing and  
Corporate Hospitality at  
West Yorkshire Playhouse



## About Us

West Yorkshire Playhouse is a busy theatre complex housing two auditoria, three meeting rooms, a fully licensed bar and restaurant and a small art gallery. Located in Leeds City Centre within walking distance of the railway station and with public car parks in close proximity, the Playhouse is the ideal location for both small meetings and large events. Staffed by theatre professionals with the technical skills and experience to really bring your event to life, the creative environment allows you to add an extra dimension to meetings or events with distinctive extras such as a backstage tour.

## Theatre Hire

If you are looking for a large venue in Leeds, then look no further. Our two auditoria are available to hire for conferences and seminars throughout the day and both auditoria have state of the art sound and lighting facilities and projection equipment.

## Conferencing

From the moment you make your initial enquiry to the end of your event, our experienced, dedicated events team will assist you with every detail. The Playhouse can offer a variety of unique possibilities for a small or large conference, with a spacious, bright restaurant and bar area available as a breakout space. Whatever your event, it can be supported with catering facilities and a full range of technical equipment. Our conference rooms are fully accessible for people with mobility difficulties and there is unlimited internet access in every room.

## Corporate Hospitality

With 19 years experience in entertaining and a wealth of creative expertise at our fingertips, let us entertain your top clients, reward your staff or impress new business prospects.

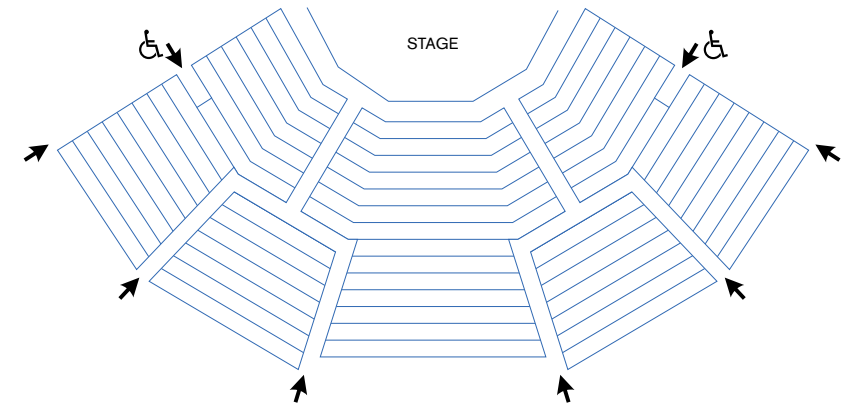


## Quarry Theatre

Our largest theatre space has been showcasing the very best in theatre for over 18 years. Designed to maximise the performance of the many renowned actors who have appeared at the Playhouse, the ample stage gives you the perfect platform to inspire your audience.

Fitted with technology of the highest standard this sizable single tier amphitheatre seats up to 750 people. The seating is arranged in 14 rows sweeping around the shape of the stage.

Please note that the total number of seats available varies depending on the configuration of the theatre for each production.



### Dimensions\*

Stage Depth: 7.5m

Stage Width: 15m

\*Rounded to the nearest 10cm

### Layout

Amphitheatre: 750 people

“The facilities at the West Yorkshire Playhouse are first class and the staff have always been very helpful. We’re all looking forward to next year!”

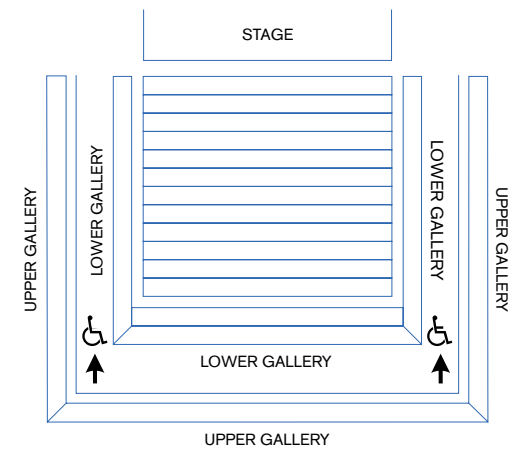
Karen Boyes, RNIB



## Courtyard Theatre

A contemporary and intimate setting with seating for 350 people, the Courtyard Theatre is a rectangular space consisting of single tier raked seating, with two galleries that surround the central seating on three sides. The perfect presentation space for a smaller audience, the auditorium gives you all the benefits of being on a professional stage in a more personal environment.

Please note that the total number of seats available varies depending on the configuration of the theatre for each production.



### Dimensions\*

Stage Depth: 4.5m

Stage Width: 13.5m

\*Rounded to the nearest 10cm

### Layout

End On: 350 people

“Everything worked perfectly for our recording and it was a pleasure to be in your venue.”

Karen Davies, Production Manager, BBC Question Time



## Technical Staff

Impress your delegates with theatrical lighting and sound provided by our friendly and professional technical staff who are available to help with every detail. Included in the auditoria hire is a Stage Manager who will organise the day, look after the speakers and return delegates to the theatre after their refreshment breaks. Experienced attendants will be on hand to look after the needs of every delegate.

We will provide the following staff for all events in the auditoria but reserve the right if staff are not required, to reduce the level accordingly:

- Front of House Manager
- 2 Attendants
- Box Office and Reception Staff
- Stage Manager
- Lighting Technician (2 hours maximum)

Whenever sound, lighting and/or video projection are used in the auditoria, a technician from the relevant department will be called for the duration of the event.

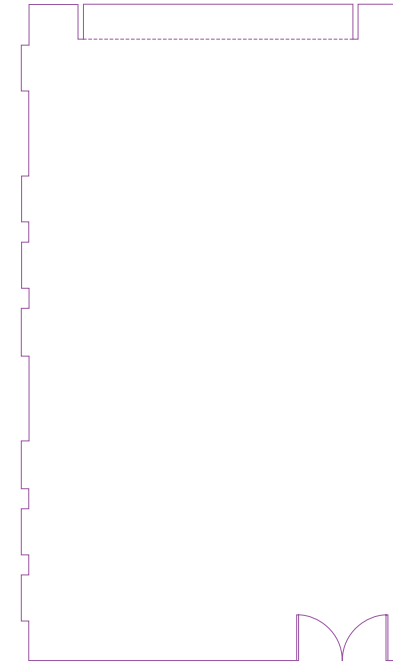
**"The venue was terrific and the technical staff very supportive."**

**Chris Hames, Arts Council England**



## Congreve Room

Situated on the top floor of the Playhouse this light and spacious room overlooks the restaurant and bar area. The Congreve Room room is perfect for a variety of functions including corporate hospitality evenings, private dinners, meetings and team building. The room has plenty of natural daylight and also has a projection screen and blackout facilities.



### Dimensions\*

Length: 11.7m

Width: 7.1m

Total Area: 83m<sup>2</sup>

Minimum Height: 2.4m

\*Rounded to the nearest 10cm

### Layout

Theatre Style: 90 people

Boardroom: 45 people

Buffets & Receptions: 100 people

Classroom: 46 people

Cabaret: 40 people

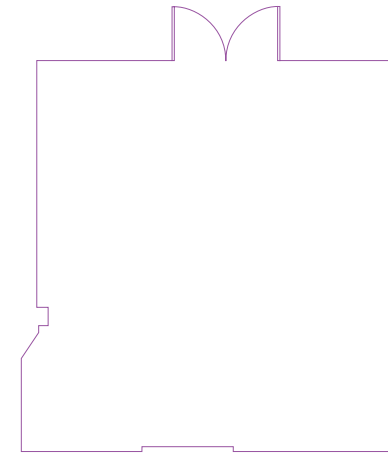
"Thanks for all you and your colleagues did to make our day so successful."

Helen Swift, Women's Therapy Leeds



## Priestley Room

Situated adjacent to the main entrance foyer and within easy reach of the bar and restaurant, the Priestley Room is a quiet, versatile space that can be set up and used in many different ways. The room is ideal for audio-visual equipment and can also be a great location for entertaining clients during the interval of a show.



### Dimensions\*

Length: 7.4m

Width: 6.6m

Total Area: 49m<sup>2</sup>

Minimum Height: 2.1m

\*Rounded to the nearest 10cm

### Layout

Theatre Style: 50 people

Boardroom: 25 people

U-shape Boardroom: 20 people

Buffets & Receptions: 50 people

Classroom: 20 people

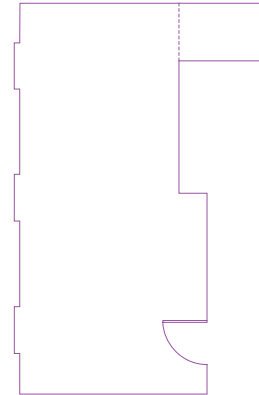
“Lovely place, lovely friendly staff, Thanks!”

Sarah Fishwick, Leeds Education Development Centre



## Meeting Room

Overlooking the restaurant and bar area and with plenty of natural daylight, our Meeting Room is ideal for smaller board meetings or as a syndicate room.



### Dimensions\*

Length: 7.3m

Width: 3m

Total Area: 22m<sup>2</sup>

Minimum Height: 2.4m

\*Rounded to the nearest 10cm

### Layout

Boardroom: 18 people

“It was a pleasure to work with you all and we felt that we had been looked after very well.”

Esther McDerra, Yorkshire & Humber Postgraduate Deanery



## Corporate Hospitality

Whatever your needs, West Yorkshire Playhouse has a dedicated team ready to work with you to create an event that stands out from the rest. Entertain your guests and give them an evening to remember by treating them to the best seats for some of the finest productions in the region.

A typical hospitality package can include:

- Tickets for the best seats in the house
- Souvenir programmes
- A drinks and canapés reception
- A welcome desk
- Exclusive use of our corporate hospitality suites
- A dedicated Playhouse host to ensure your evening runs smoothly
- A backstage tour

In addition to this we can also offer:

- Tailor made or themed menus
- A full bar facility and wine list
- Costume hire
- Flowers and decorations
- Live music for pre, interval or post show
- Gifts for your guests

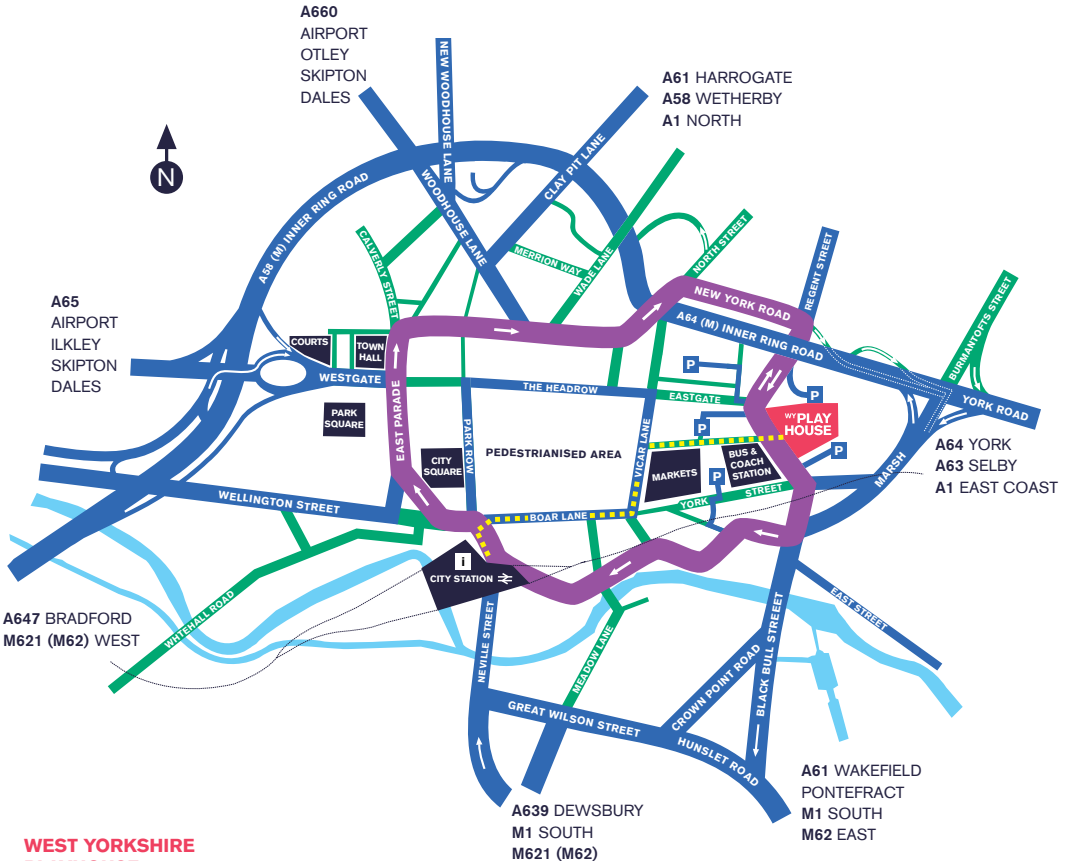
“Thanks for always being available when we needed last minute changes and for making the organisation of the day straightforward.”

Laura Johnson, Specialist Schools and Academies Trust

# How to find us

**P** Access to parking for West Yorkshire Playhouse is via the city centre loop

**■ ■ ■** On foot from the train station



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Photography by Jonathan Turner and Mezz Davies